



GENERAL INFORMATION

Contacts

WONCA 2022 Congress Secretariat / Congress Management

GUARANT International spol. s. r.o.

Českomoravská 19, 190 00 Prague 9, Czech Republic

Contact Person:

Mrs. Alena Füllsacková

Tel.: +420 606 905 402

E-mail: fullsackova@guarant.cz

Website: <https://woncaeurope2022.org/>

Congress Venue

ExCeL London

One Western Gateway, Royal Victoria Dock, London, E16 1XL, UK

Website: <https://www.excel.london/>

Official Exhibition Management

GES

One Western Gateway, Royal Victoria Dock, London, E16 1XL, UK

Website: <https://www.ges.com/>

Official Freight Forwarder

DSV Solutions

One Western Gateway, Royal Victoria Dock, London, E16 1XL, UK

Contact Person:

Mr. Danielle Hudson & Mr. Adam Glenister

Tel.: + 44 (0) 843 227 2032

Email: danielle.jacqueline.hudson@dsv.com; Adam.Glenister@uk.dsv.com

Website: <https://www.dsv.com/>



AV Technology Supplier

Anna Valley

2a Kinex Plane Tree Crescent, Feltham, Middlesex, TW13 7AL

Contact Person:

Mr. Danny Wise

Tel.: +44 7769 701214

Email: danny.wise@annavalley.co.uk

Website: <https://annavalley.co.uk/>

How to order services

Exhibition Services – booth construction, electricity, furniture, graphic

Company GES has been appointed as the official exhibition management for WONCA 2022.

The link for online order is: <https://ordering.ges.com/000030255>

The dedicated email address for the event is WoncaEurope@ges.com

For all necessary information including the order forms go [HERE](#)

Exhibition Services – rigging, cleaning and waste, technology

These kind services provides congress venue ExCel

For all necessary information including the order forms go [HERE](#)

Catering

Exhibitors may distribute selected food and beverage items only with permission from the Organizer.

In case you would like to order refreshment please contact ExCeL London Hospitality.

Please note that is not allowed to serve any alcohol beverages

ExCeL London Hospitality

One Western Gateway

Royal Victoria Dock

London E16 1XL

TEL: +44 (0) 20 7069 4123

MOB: +44 (0) 7826 859065

Email: sales@excelhospitality.london



Book tasty snacks and drinks for your stand crew or your clients. Delivered direct to your stand, menu choices include fresh pastries made on site at the E16 bakery.

www.excellondonhospitality.exhibitorcatering.co.uk

Email: sales@excelexportality.london

Freight Forwarding Information

Company **DSV Global Transport and Logistics** has been appointed as the logistics contractor for ExCeL London as the only company providing lifting, storage, delivery to the exhibition stands and customs clearance for the Congress.

For all necessary information including the order forms go [HERE](#)

AV equipment

Exhibitor can order Audio Visual Equipment directly at AV Technology Supplier Anna Valley. Please use the online ordering platform: <https://shop.annavalley.co.uk/event/wonca-2022/>
There you find all useful information and product details.

Preliminary Exhibition Schedule

Exhibition Set-up: Constructions of stands

(for stands constructed by exhibitors and by GES company WONCA official stand builder):

Monday, 27 June 2022 **8.00 AM – 8.00 PM**

Tuesday, 28 June 2022 **8.00 AM – 4.00 PM**

Exhibition Decoration

The stands constructed by GES company will be ready on 28 June 2022 at 4.00PM

Tuesday, 28 June 2022 **4.00 PM – 6.00 PM**

Preliminary Hours *(will be updated according to the final program)*

Tuesday, 28 June 2022 **6.00 PM** **Opening ceremony**

Wednesday, 29 June 2022 **8.30 AM – 5.30 PM** **Exhibition**

Thursday, 30 June 2022 **8.30 AM – 5.30 PM** **Exhibition**



Friday, 1 July 2022

8.30 AM – 2.00 PM

Exhibition

Exhibition Dismantle

Friday, 1 July 2022

2.00 PM – 11.59 PM

Accommodation and Tourist Information

For more details about the 27th WONCA 2022 including the scientific programme, social events, accommodation, pre-and post-congress activities please visit the official congress website: <https://woncaeuropa2022.org/>

All exhibitors are advised to book their hotel accommodation well in advance.

GUARANT International (further referred to also as the Congress Secretariat) has been appointed as the official hotel accommodation agent for the 27th WONCA 2022 and has been handling all related arrangements. A number of hotels of various categories at reduced rates are available for participants.

All hotels are located within a reasonable distance from the ExCeL London.

For the list of hotels, please click [HERE](#).

Please send your accommodation request to woncaeuropa2022@guarant.cz.

Location

London is the natural meeting point for the world's business networks. It's a leading city in the global economy and a centre of international trade and finance. For decades, England's capital has been the launch pad for new ideas and trends. It's a creative hub where there is always something new to see and do. Hotels, venues, restaurants, and attractions constantly update and improve. This means no matter how many times you visit, London always has something new in store.

Congress Venue

ExCeL London – London's award-winning convention and events venue.



ExCeL London is positioned in the heart of London's "events district", with great hotels, shops, bars and restaurants all ideally located within close proximity of Canary Wharf, The O2 and the Olympic Park. The venue boasts excellent transport links for both national and international visitors with 3 on-site DLR (Docklands Light Railway) stations, easy access to London Underground, onsite parking for 3,700 cars and London City Airport just 5-minutes away.

Find an interactive map of venue [here](#).

Capacity

ExCeL London offering an incredible 100,000 m² of flexible event space, including London's International Convention Centre (ICC London ExCeL). ICC London ExCeL includes the UK's largest auditorium (up to 5,000), London's largest banqueting hall (3,000 guests) and a stunning, multi-function conference suite with fabulous reception and registration areas (2,500 delegates). The ICC is seamlessly integrated with ExCeL London's existing meeting and exhibition space, including fully appointed meeting rooms, a self-contained conference facility and expansive Event Halls, ideal for large-scale events.

Travel to London

London is one of the world's busiest international business hubs and can be reached by more people, from more destinations, in less time than any other city in the world. It's known for its accessibility and wide range of low-cost rail and air links to global cities.

London Airport

For detailed information please click [here](#).

[Airport Transfers](#)

How to get to ExCeL London

Public transportation

DLR (DOCKLANDS LIGHT RAILWAY)

The Docklands Light Railway (known as the DLR) is part of the London Underground network. Two of the stations, Custom House and Prince Regent, are on our campus. Trains pull up at a covered walkway leaving visitors with less than a two minutes walk to the entrance.



Alight at Custom House for the west entrance and Prince Regent for the east entrance and ICC London.

DLR services: All trains towards Beckton/ Gallions Reach will stop at Custom House and Prince Regent.

LONDON UNDERGROUND

The Jubilee Line and the DLR are the quickest routes to ExCeL London.

Alight at Canning Town on the Jubilee Line and change onto a Beckton-bound DLR train for the quick two-stop journey to ExCeL: Custom House for ExCeL (for the west entrance) or Prince Regent for ExCeL (for the east entrance or the ICC London).

*ExCeL is approximately 20-minutes walking distance away from Canning Town underground station, download the walking route map [here](#).

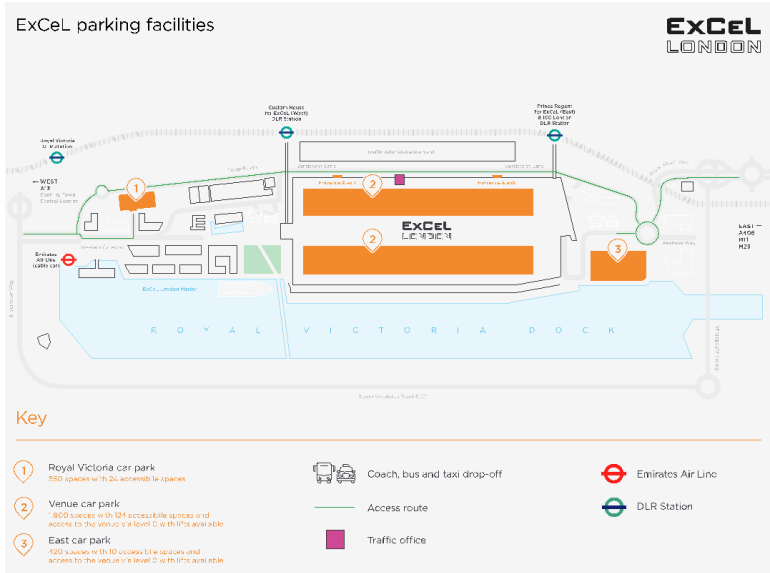
LONDON OVERGROUND

The London Overground, part of the London Underground network, serves a large part of Greater London and parts of Hertfordshire with 112 stations on several routes. The Overground is highlighted in Orange on the Tube map.

The DLR and Jubilee Line can be connected from multiple Overground lines such as Stratford, Canada Water, and Shadwell. It is also possible to join the Overground and travel to ExCeL London from Euston station.

DRIVING TO ExCeL LONDON

Here is a map which shows you the location of the car parks on campus.





If you are arriving via the M11, the North Circular (A406) or the A13, as you get closer to ExCeL you'll pick up signs for Royal Docks, City Airport and ExCeL London. If you are using satellite navigation, please enter the postcodes below.

You can also use the **what3words app** or go to the [website](#), and enter the three-word address (///word.word.word). For more information on what3words, please click [here](#).

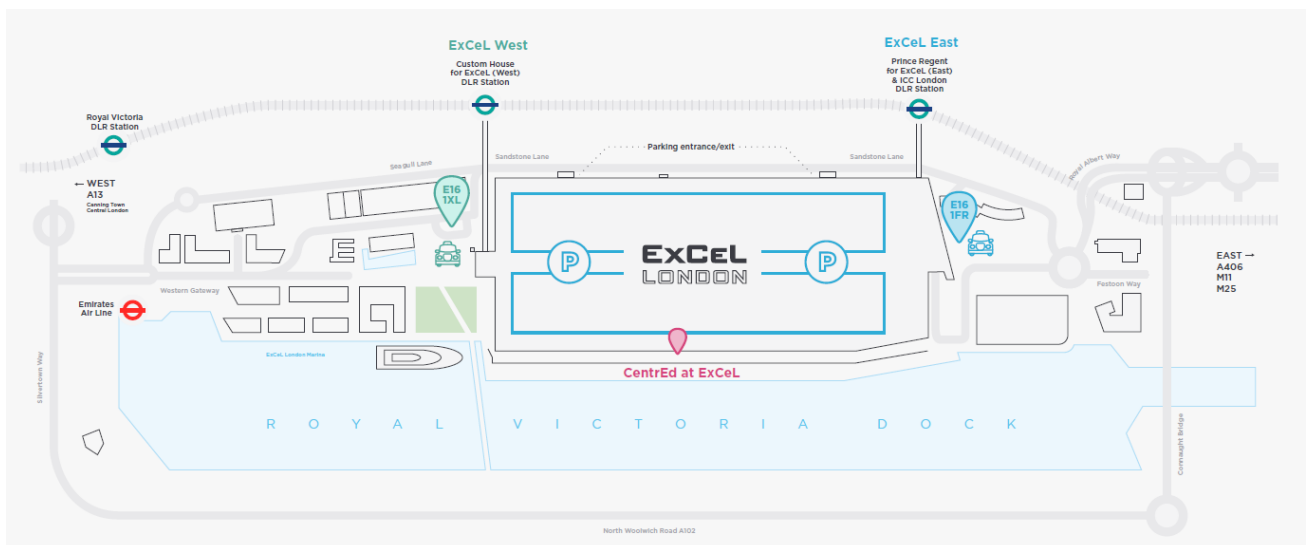
If you have any questions or require more information, please email ParkingOnline@excel.london

E16 1XL

If you are travelling from the west to ExCeL from Blackwall Tunnel, Limehouse Link, A12 or central London. For entrance to the car park, use [///expect.likes.eager](#)

E16 1FR

If you are travelling from the east to ExCeL from the M11, A13 or into London from the east. For entrance to the car park, use [///expect.likes.eager](#)



E16 1AL

If you are using the Royal Victoria Car Park (MSCP) — approximately a 5-minute walk from the venue. There are 3,070 parking spaces across three car parks. The Orange car park (under the main venue), the Royal Victoria multi-storey car park, and the East car park (check whether this is in use for your event).

Please note the Royal Victoria multi-storey and Orange car parks only permit vehicles up to a maximum of 1.9 metres high. Parking costs £20 in the Orange car park, located underneath the venue, for



up to 24 hours. Parking is for cars only. Parking cannot be pre-booked. Parking costs £20 in the multi storey car park, for up to 24 hours. Parking is for cars, transit vans and minibuses up to 3.5T.

There are clearly marked disabled parking bays in the Orange car park (the car park closest to the venue) and the Royal Victoria multi-storey car park. There is a fine of £80 for parking in a disabled bay without displaying a valid disabled badge. All on-site parking is pay and display. All machines in the Orange car park accept card payment. Machines accepting cash are available at the two entrances to the venue from the car park. All machines in Royal Victoria multi-storey accept both cash and card.

Find out more here: <https://www.excel.london/visitor/getting-here>

Connections

Plan your journey to ExCeL London: <https://www.excel.london/visitor/getting-here>

Arriving by Taxi

East Entrance - please let your driver know that the post code for the taxi drop off is E16 1FR.

West Entrance - please let your driver know that the post code for the taxi drop off is E16 1XL.

Access to the exhibition area

The delivery and removal of materials and goods for the exhibition stands is allowed only by the official freight forwarder and their local agent.

Important note:

Companies which are bringing their own goods should contact the official freight forwarder to coordinate their arrival and the use of the loading bay, the service entrance and the lifts.

Traffic Guide for ICC Capital Suite

If you wish to deliver yourself, or arrange for other couriers, please see the instructions below.

For hand-carried items delivered in small vehicles

Arrive onsite via Seagull or Sandstone Lane and report into the Traffic Administration Office.

Vehicles below 1.9 metres in height can park in the orange car park and enter the building via Level 0 lift. The Capital Suite will be on the 3rd floor.

Use the same process for collection of items/ breakdown.

For deliveries of large items

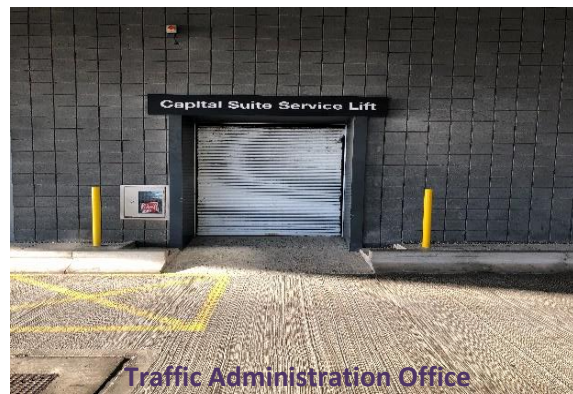
Arrive onsite via Seagull or Sandstone Lane and report into the Traffic Administration Office.

A traffic docket will be issued for access to the Capital Suite service lift.

Event Manager will arrange for the shutter to be open to access the lift.

All items can be transported in goods lift 6 to Level 3.

Use the same process for collection of items/ breakdown.



Packing material

Unless labour has been ordered in advance, exhibitors are wholly responsible for the delivery of crates and other packages to their booths and for their removal. Packing material is to be kept outside the halls and loading yards. During the stand assembly and dismantling periods the transport paths must be kept free as much as possible, transport and packing material and other equipment no longer needed must be removed from the halls immediately.

The exhibitors are requested to make sure that goods are adequately packed when being returned to the country of origin.

Storage

All sponsors and exhibitors need to make their own arrangements for storage of spare stock and packing material, as it is not possible to provide a central storage at the venue.

For storage of empty crates and other staff during the congress the arrangements with the official forwarding agent can be made: **DSV Solutions**.



Insurance

Each exhibitor is responsible for his/her own exhibit, packing and construction of the stand. The Congress Management waives any responsibility whatsoever for the insurance of these objects. The Congress Management will request the exhibitor to arrange for his/her own insurance with a third party.

Both the exhibitors and their contractors involved in the setup of the stand are obliged to provide a certificate which proves that they have third party liability insurance coverage for the period of the set-up, exhibition itself and dismantling. The insurance coverage varies depending on the size of the booth.

Should this provision be ignored and the exhibitor fails to verify the insurance coverage or fails to provide documents stating verification, the Congress Management has the right to prevent the exhibitor from entering the exhibition area until the provision is fulfilled.

Security

There is going to be security service throughout the WONCA 2022. Exhibition and overnight during the closed hours. However, we would like to state the following:

Each exhibitor is responsible for his/her own exhibit, packing and construction of the stand. The Exhibition Management company and the local organization committee are not responsible for any possible loss or damage of any equipment, goods or stand whatsoever.

Individual stand security is available for hire, please contact us if you wish to utilize this service.

Exhibitor Badges

Badges will be available for pick up on the ground floor at the Exhibitors counter, at the Registration desk.

All Exhibitor Registrations are NON-TRANSFERABLE (i.e. the transfer of registrations between two persons is prohibited).

The Exhibitor Badge fee includes

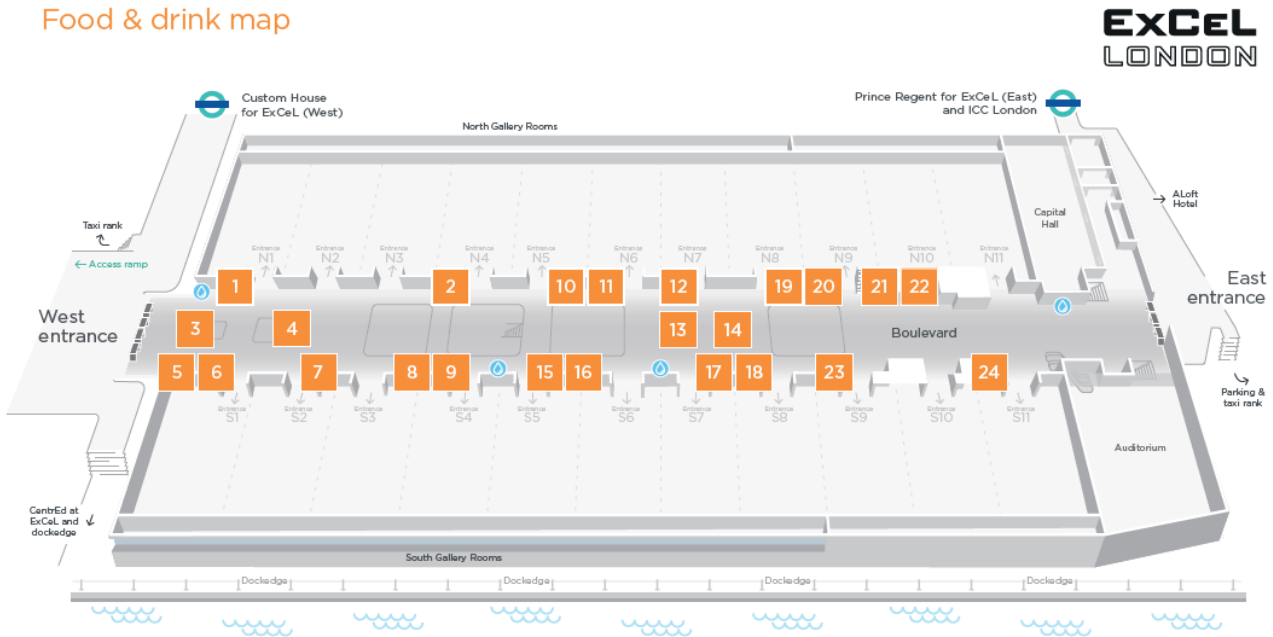
Admission to the exhibition and the poster area. Refreshments – coffee breaks. Price for ADDITIONAL EXHIBITORS BADGE is 170 GBP.

In case you would like to order the extra exhibitor badges, the link will be available from June 1, 2022.



Useful maps

Food & drink map



Key

Please note: Opening of retail units is subject to the events in tenancy at that time. Please visit excel.london/visitors/food-drink

1		New Unit Coming Soon	8		E16 Coffee	15		Vival Burrito	22		Urban Garden
2		Prime Burger	9		Baba Dhaba	16		Fundi Pizza	23		Wrapid
3		The Pyramid	10		Rotisserie Chicken	17		Chop'd	24		E16 Lounge
4		Costa Coffee	11		Bagel Factory	18		Subway			Water refill station
5		Orzo's Deli	12		Oh My Dog!	19		Chozen Noodle & Sushi			
6		Nazari	13		The Bridge Restaurant & Bar	20		Upper Crust			
7		Sandwich & Co	14		Costa Coffee	21		Urban Garden Hot Deli			



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FOR A SUSTAINABLE FUTURE

28 June - 1 July 2022 | ExCeL London

ICC London 3D levels map

EXCeL
LONDON

Key

- | | | |
|----------------------|-----------------------------|---------|
| ① ICC Auditorium | ⑤ ICC London Suite | Level 0 |
| ② ICC Capital Hall | ⑥ Event hall | Level 1 |
| ③ ICC Capital Suite | ⑦ Boulevard | Level 2 |
| ④ ICC Capital Lounge | ⑧ Prince Regent DLR walkway | Level 3 |

