

BOOKING FORM

EXHIBITION/ EDITORS FAIR



CONTACT DETAILS & INVOICE INFORMATION

Name (Institution/Editor):		
Contact Person:		
Address:		
Invoicing Address (if different from above):		
VAT number:		
E-mail:		
Telephone:	Cell phone:	Fax:

ONE TABLE TOP EXHIBITION PACKAGE INCLUDES

- One rectangular standard table with a cover (confirmation of colour according to availability) & two chairs.
- Production of one sign in A3 format in K-line material printed with the logo of the exhibiting company/editor.
- 2 exhibitor badges, coffee breaks and invitation to the Opening and Closing Ceremonies.
- Company/editor logo on the congress website and in the printed programme.

AMOUNT: 350,00 € + VAT (23%)

The amount presented above is valid per unit (table top) including the items as per description above. Exhibitors are welcome to book more than one table top space.

ADDITIONAL VISIBILITY/SPONSORSHIP OPPORTUNITIES

- 1 x congress bag insert (up to 4 pages) -----300,00 € + VAT (23%)
- 1 x congress bag insert (up to 25 pages) ----- 500,00 € + VAT (23%)
- 1 x half page advertise in congress programme book -----200,00 € + VAT (23%)
- 1 x full page advertise in congress programme book ----- 350,00 € + VAT (23%)

Please do contact the secretariat for any other activities such **as book/magazine launches, meet the author lectures, project presentations etc.**

I would like to book the following

Table top (-s) | Exhibition space (-s)

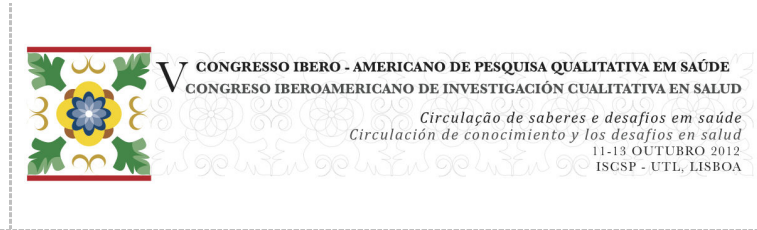
350,00 € X _____ = _____ + VAT (23%)

Additional opportunities :

_____ X _____ = _____ + VAT (23%)

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General participation rules and regulations

The exhibition spaces/table tops will be distributed on a first come- first serve basis and according to the availability at the time of the reservation. Exhibition space will only be confirmed upon receipt of payment.

Payment conditions

Upon receipt of the booking form Leading will issue an invoice for 50% of the total amount due for the exhibition package booked. The exhibition space will be confirmed upon receipt of this 50% deposit.

The total amount of the booked exhibition package should be paid until 1 August 2012.

Exhibition booking requests received after this date (1 August 2012) will only be confirmed upon payment of total amount due.

Please note that VAT at legal rate (23%) will be added to the amount informed above.

Cancellation conditions

Cancellations received in writing until 1 August 2012 – 50% of the total amount paid will be reimbursed.

Cancellations received in writing from 2 August 2012 – no reimbursement will be granted.

TOTAL AMOUNT: _____ Euros

Payment (please specify payment method)

Bank transfer _____ (please specify date of transaction)

Leading

Bank: BES

Account: 1080 0052 0006

NIB: 0007 0108 00000520006 88

IBAN: PT50 00070108 00000520006 88

SWIFT / BIC: BESCPTPL

Credit card

Card number:

Expire date:

Security code (3digits):

Name as on Credit card:

The table tops / spaces available to book will be confirmed upon payment of the exhibition cost.

The table top spaces will be distributed on first-come first-serve basis to the confirmed companies/editors.

Booking form

Please return the filled out and duly signed booking form per email to the secretariat:

secretariado@pesquisaqualitativa2012.com

Date _____

Signature _____